

Timetable: December 2023 to February 2024 Study Period

Online content including videos, understanding checkers and chapter assessments will be made available to subscribers at the ***start of each designated week**. Each chapter assessment must be submitted **via the e-course (LMS) for auto-feedback on possible answers**. You are advised to complete the Chapter Assessments within the ***designated week**.

Week	Chap.	Topics	ACCA Syllb. Area	Estimated Time Allocation (Hours)			
				Chap. Assess.	Tests	Webinar/ Revision	Self-Learning
Week 1 04 Dec	1-2	Release of pre-recorded webinar 1 video	A			2	2
	1	Law and the legal system	A	0.5			8
	2	Sources of law	A	0.5			
Week 2 11 Dec	3-6	Release of pre-recorded webinar 2 video	B			2	2
	3	Formation of contract	B	0.5			8
	4	Content of contracts	B	0.5			
Week 3 18 Dec	5	Breach of contract and remedies	B	0.5			8
	6	The law of torts and professional negligence	B	0.5			
Week 4 25 Dec	7-8	Release of pre-recorded webinar 3 video	C			2	2
	7	Contract of employment	C	0.5			8
	8	Dismissal and redundancy	C	0.5			
Week 5 01 Jan	9-12	Release of pre-recorded webinar 4 video	D			2	2
	9	Law of agency	D	0.5			8
	10	Partnerships	D	0.5			
Week 6 08 Jan	11	Corporations and legal personality	D	0.5			8
	12	Promoter and pre-incorporation contracts	D	0.5			
13 Jan	Progress Test: Chapters 1-12 (Sat) *from 10am (your time zone)				2		5
	Test opens from *from 10am until 12 mid-night. Each Test ends 2 hours after starting. Ensure you complete your test before 12 mid-night.						
Week 7 15 Jan	13-15	Release of pre-recorded webinar 5 video	E			2	2
	13	Share capital	E	0.5			8
	14	Loan capital and charges	E	0.5			
	15	Capital maintenance and dividend law	E	0.5			
Week 8 22 Jan	16-18	Release of pre-recorded webinar 6 video	F			2	2
	16	Company directors	F	0.5			8
	17	Other company officers	F	0.5			
	18	Company meetings and resolutions	F	0.5			
Week 9 29 Jan	19-20	Release of pre-recorded webinar 7 video	G-H			2	2
	19	Insolvency and administration	G	0.5			8
	20	Fraudulent and criminal behaviour	H	0.5			

Week	Activities	Estimated Time Allocation (Hours)			
		Chap. Assess.	Tests	Webinar/ Revision	Self-Learning
Week 10 05 Feb	Rev. 1	All the pre-recorded revision videos will be deployed from *Week 10 (each video is 6-hour long) Manage your Self-Revision and Practice Questions using the Revision Kit		6	6
Week 11 12 Feb	Rev. 2			6	6
Week 12 19 Feb	Rev. 3			6	6
24 Feb	Mock Exam: Test on all areas (Sat) *from 10am (your time zone)		2		7
	Mock Exam opens *from 10am until 12 mid-night. Each Test ends 2 hours after starting. Ensure you complete your test before 12 mid-night.				
Total Duration		10	4	32	116
G. Total Estimated time to complete this unit (Hours)		162			

IMPORTANT Please read

The **Study Text** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES’s written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****Recorded Webinars and Revisions’** videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Text using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course’s content. These videos are for viewings only and cannot be downloaded.

The ****Recorded Webinars and Revisions’ Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway- TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 2 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone.**

How to post questions (Assessment Support) to your tutor:

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on “Ask the Tutor” (accessed via Course > Interactive Tools > Ask the Tutor).

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week’s working day.

Note: Your online account and access for this subscription expires on 31 March 2024.