

Timetable: May 2023 to Aug 2023 Study Period

Online content including videos, understanding checkers and chapter assessments will be made available to subscribers from **4 working days after payment is confirmed**. Each chapter assessment must be submitted **via the e-course for auto-feedback on possible answers**. All Live sessions will be recorded and uploaded for later viewings. You will be notified via emails when the recordings are ready for viewings.

Week	Chp.	Topics Live Sessions are conducted in Malaysian Time MYT (GMT/UTC +8)	ACCA Syllb. Area	Estimated Time Allocation (Hours)				
				Chp. Practice Qn.	Syllb. Area Assess.	Tests	Webinar/Revision	Self-Learning
Week 1 8 May	1	Qualities of Leadership	A	1	2			2
	2	Leadership and Organisational Culture		1				2
	3	Professionalism, Ethical Codes and the Public Interest		1				2
11 May		Release of Webinar 1 Video - Bridging Topics					2	2
Week 2 15 May	4	Agency	B	1	2			2
	5	Stakeholder Analysis and Social Responsibility		1				2
	6	Governance Scope and Approaches		1				2
Week 3 22 May	7	Reporting to Stakeholders	B	1	2			2
	8	The Board of Directors		1				2
	9	Public Sector Governance		1				2
25 May	1 - 9	Release of Webinar 2 Video					2	2
Week 4 29 May	15	Identification, Assessment and Measurement of Risk	D	1	2			2
	16	Managing, Monitoring and Mitigating Risk		1				2
1 Jun	15-16	Release of Webinar 3 Video					2	2
Week 5 5 Jun	22	Management and Internal Control Sys.	F	1	2			2
	23	Audit and Compliance		1				2
	24	Internal Control and Management Reporting		1				2
8 Jun	22-24	Release of Webinar 4 Video					2	2
Week 6 12 Jun	10	Concept of Strategy	C	1	2			2
	11	Environmental Issues		1				2
	12	Competitive Forces		1				2
27 Jun	10-12	Release of Webinar 5 Video					2	2
Week 7 19 Jun	13	The Internal Resources, Capabilities and Competences of an Organisation	C	1	2			2
	14	Strategic Choices		1				2
25 Jun	Progress Test: Areas A, B, D, F and C (Chp 10 -12), Sun. *from 10am (your time zone)					4		6
	Test opens from *from 10am until 12 mid-night. Each Test ends 4 hours after starting. P. Test results release in week 9							
Week 8 26 Jun	17	Cloud and Mobile Technology	E	1	2			2
	18	Big Data and Data Analytics		1				2
	19	Machine Learning, AI and Robotics		1				2
Week 9 3 Jul	Progress Test Results Release (The feedback will be in the form of individual comments on the graded script that are marked online).							2
	20	E-Business: Value Chain	E	1	2			2
	21	IT Systems Security and Control		1				2
6 Jul	13-14 17-21	Release of Webinar 6 Video					2	2
Week 10 10 Jul	25	Finance Function	G	1	2			2
	26	Financial Analysis and Decision-Making		1				2

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		Techniques						
	27	Cost and Management Accounting		1				2
13 Jul	25-27	Release of Webinar 7 Video					2	2
Week 11 17 Jul	28	Enabling Success: Organising	H	1	2			2
	29	Enabling Success: Disruption Techs.		1			2	
	30	Enabling Success: Talent Management		1			2	
20 Jul	28-30	Release of Webinar 8 Video				2	2	
Week 12 24 Jul	31	Enabling Success: Performance Excellence	H	1	2			2
	32	Managing Strategic Change		1			2	
	33	Leading and Managing Projects		1			2	
27 Jul	31-33	Release of Webinar 9 Video				2	2	
2 Aug	Rev 1	Live Revision Session 1: Wed (6pm to 9pm) MYT						
3 Aug	Rev 2	Live Revision Session 2: Thu (6pm to 9pm) MYT					3	6
9 Aug	Rev 3	Live Revision Session 3: Wed (6pm to 9pm) MYT					3	6
10 Aug	Rev 4	Live Revision Session 4: Thu (6pm to 9pm) MYT					3	6
16 Aug	Rev 5	Live Revision Session 5: Wed (6pm to 9pm) MYT					3	6
17 Aug	Rev 6	Live Revision Session 6: Thu (6pm to 9pm) MYT					3	6
Week 15 20 Aug	Mock Exam: Test on all areas (Sun) *from 10am (your time zone)					4		10
	Test opens from *from 10am until 12 mid-night. Each Test ends 4 hours after starting. Results by 26 Aug (view in Grade Centre)							
Week 16 26 Aug	Live Mock Exam Review (Sat: 6.30 – 8.30pm) MYT						2	2
Total Duration				33	24	8	38	140
G. Total estimated time to complete this unit (Hours)				243				

IMPORTANT Please read

The **Study Text** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****Recorded Webinars and Revisions'** videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Text using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Recorded Webinars and Revisions' Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 4 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone.**

How to post questions (Assessment Support) to your tutor:

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on "Ask the Tutor" (accessed via Course > Interactive Tools > Ask the Tutor).

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.

Note: Your online account and access for this subscription expires on 10 Sep 2023.