

Timetable: May 2023 to Aug 2023 Study Period

Online content including videos, understanding checkers and chapter assessments will be made available to subscribers from **4 working days after payment is confirmed**. Each chapter assessment must be submitted **via the e-course for auto-feedback on possible answers**. All Live sessions will be recorded and uploaded for later viewings. You will be notified via emails when the recordings are ready for viewings.

| Week | Chp. | Topics Live Sessions are conducted in Malaysian Time MYT (GMT/UTC +8) | ACCA Syllb. Area | Estimated Time Allocation (Hours) | | | | |
|-------------------|---|---|------------------|-----------------------------------|---------------------|-------|------------------|---------------|
| | | | | Chp. Practice Qn. | Syllb. Area Assess. | Tests | Webinar/Revision | Self-Learning |
| Week 1 8 May | 1 | Qualities of Leadership | A | 1 | 2 | | | 2 |
| | 2 | Leadership and Organisational Culture | | 1 | | | | 2 |
| | 3 | Professionalism, Ethical Codes and the Public Interest | | 1 | | | | 2 |
| 11 May | | WEBINAR 1 - Bridging Topics (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 2 15 May | 4 | Agency | B | 1 | 2 | | | 2 |
| | 5 | Stakeholder Analysis and Social Responsibility | | 1 | | | | 2 |
| | 6 | Governance Scope and Approaches | | 1 | | | | 2 |
| Week 3 22 May | 7 | Reporting to Stakeholders | B | 1 | 2 | | | 2 |
| | 8 | The Board of Directors | | 1 | | | | 2 |
| | 9 | Public Sector Governance | | 1 | | | | 2 |
| 25 May | 1 - 9 | WEBINAR 2 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 4 29 May | 15 | Identification, Assessment and Measurement of Risk | D | 1 | 2 | | | 2 |
| | 16 | Managing, Monitoring and Mitigating Risk | | 1 | | | | 2 |
| 1 Jun | 15-16 | WEBINAR 3 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 5 5 Jun | 22 | Management and Internal Control Sys. | F | 1 | 2 | | | 2 |
| | 23 | Audit and Compliance | | 1 | | | | 2 |
| | 24 | Internal Control and Management Reporting | | 1 | | | | 2 |
| 8 Jun | 22-24 | WEBINAR 4 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 6 12 Jun | 10 | Concept of Strategy | C | 1 | 2 | | | 2 |
| | 11 | Environmental Issues | | 1 | | | | 2 |
| | 12 | Competitive Forces | | 1 | | | | 2 |
| 27 Jun | 10-12 | WEBINAR 5 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 7 19 Jun | 13 | The Internal Resources, Capabilities and Competences of an Organisation | C | 1 | 2 | | | 2 |
| | 14 | Strategic Choices | | 1 | | | | 2 |
| 25 Jun | Progress Test: Areas A, B, D, F and C (Chp 10 -12), Sun. *from 10am (your time zone) | | | | | 4 | | 6 |
| | Test opens *from 10am until 12 mid-night. Each Test ends 4 hours after starting. P. Test results release in week 9 | | | | | | | |
| Week 8 26 Jun | 17 | Cloud and Mobile Technology | E | 1 | 2 | | | 2 |
| | 18 | Big Data and Data Analytics | | 1 | | | | 2 |
| | 19 | Machine Learning, AI and Robotics | | 1 | | | | 2 |
| Week 9 3 Jul | Progress Test Results Release (The feedback will be in the form of individual comments on the graded script that are marked online). | | | | | | | 2 |
| | 20 | E-Business: Value Chain | E | 1 | 2 | | | 2 |
| | 21 | IT Systems Security and Control | | 1 | | | | 2 |
| 6 Jul | 13-14 17-21 | WEBINAR 6 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 |
| Week 10 10 Jul | 25 | Finance Function | G | 1 | 2 | | | 2 |
| | 26 | Financial Analysis and Decision-Making Techniques | | 1 | | | | 2 |

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|--|---|---|------------------|-----------------------------------|---------------------|----------|------------------|---------------|---|
| | | | | Chp. Practice Qn. | Syllb. Area Assess. | Tests | Webinar/Revision | Self-Learning | |
| | 27 | Cost and Management Accounting | | 1 | | | | 2 | |
| 13 Jul | 25-27 | WEBINAR 7 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 | |
| Week 11 17 Jul | 28 | Enabling Success: Organising | H | 1 | 2 | | | 2 | |
| | 29 | Enabling Success: Disruption Techs. | | 1 | | | 2 | | |
| | 30 | Enabling Success: Talent Management | | 1 | | | 2 | | |
| 20 Jul | 28-30 | WEBINAR 8 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 | |
| Week 12 24 Jul | 31 | Enabling Success: Performance Excellence | H | 1 | 2 | | | 2 | |
| | 32 | Managing Strategic Change | | 1 | | | 2 | | |
| | 33 | Leading and Managing Projects | | 1 | | | 2 | | |
| 27 Jul | 31-33 | WEBINAR 9 (Thu: 6.30 – 8.30pm MYT) | | | | | 2 | 2 | |
| 2 Aug | Rev 1 | Live Revision Session 1: Wed (6pm to 9pm) MYT | | | | | | | |
| 3 Aug | Rev 2 | Live Revision Session 2: Thu (6pm to 9pm) MYT | | | | | | 3 | 6 |
| 9 Aug | Rev 3 | Live Revision Session 3: Wed (6pm to 9pm) MYT | | | | | | 3 | 6 |
| 10 Aug | Rev 4 | Live Revision Session 4: Thu (6pm to 9pm) MYT | | | | | | 3 | 6 |
| 16 Aug | Rev 5 | Live Revision Session 5: Wed (6pm to 9pm) MYT | | | | | | 3 | 6 |
| 17 Aug | Rev 6 | Live Revision Session 6: Thu (6pm to 9pm) MYT | | | | | | 3 | 6 |
| Week 15 20 Aug | Mock Exam: Test on all areas (Sun) *from 10am (your time zone) | | | | | 4 | | 10 | |
| | Test opens *from 10am until 12 mid-night. Each Test ends 4 hours after starting. Results by 26 Aug (view in Grade Centre) | | | | | | | | |
| Week 16 26 Aug | Live Mock Exam Review (Sat: 6.30 – 8.30pm) MYT | | | | | | 2 | 2 | |
| Total Duration | | | | 33 | 24 | 8 | 38 | 140 | |
| G. Total estimated time to complete this unit (Hours) | | | | 243 | | | | | |

IMPORTANT Please read

The **Study Text** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****Recorded Webinars and Revisions'** videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Text using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Recorded Webinars and Revisions' Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 4 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone.**

How to post questions (Assessment Support) to your tutor:

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on "Ask the Tutor" (accessed via Course > Interactive Tools > Ask the Tutor).

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.

Note: Your online account and access for this subscription expires on 10 Sep 2023.