

Timetable: Nov 2022 to Feb 2023 Study Period

Online content including videos, understanding checkers and chapter assessments will be made available to subscribers from **4 working days after payment is confirmed**. Each chapter assessment must be submitted **via the e-course for auto-feedback on possible answers**. All Live sessions will be recorded and uploaded for later viewings. You will be notified via emails when the recordings are ready for viewings.

Week	Chp.	Topics Live Sessions are conducted in Malaysian Time MYT (GMT/UTC +8)	ACCA Syllb. Area	Estimated Time Allocation (Hours)			
				Chp. Assess.	Tests	Webinar/ Revision	Self-Learning
Week 1 *31 Oct	1	Law and the legal system	A	0.5			8
	2	Sources of law	A	0.5			
2 Nov	1 - 2	Webinar Session 1 (Wed: 6 – 8pm MYT)	A			2	2
Week 2 *7 Nov	3	Formation of contract	B	0.5			8
	4	Content of contracts	B	0.5			
Week 3 *14 Nov	5	Breach of contract and remedies	B	0.5			8
	6	The law of torts and professional negligence	B	0.5			
16 Nov	3 - 6	Webinar Session 2 (Wed: 6 – 8pm) MYT	B			2	2
Week 4 *21 Nov	7	Contract of employment	C	0.5			8
	8	Dismissal and redundancy	C	0.5			
23 Nov	7 - 8	Webinar Session 3 (Wed: 6 – 8pm) MYT	C			2	2
Week 5 *28 Nov	9	Law of agency	D	0.5			8
	10	Partnerships	D	0.5			
Week 6 *5 Dec	11	Corporations and legal personality	D	0.5			8
	12	Promoter and pre-incorporation contracts	D	0.5			
7 Dec	9 - 12	Webinar Session 4 (Wed: 6 – 8pm) MYT	D			2	2
Week 7 17 Dec	STUDY WEEK: Preparation for Progress Test						10
	Progress Test: Chapters 1-12 (Sat) *from 10am (your time zone)				3		6
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. The test is auto-graded with instant feedback. You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section (accessed via Course > Interactive Tools > Ask the Tutor) OR Ask the Tutor during the next webinar.						
Week 8 19 Dec	13	Share capital	E	0.5			4
	14	Loan capital and charges	E	0.5			
Week 9 26 Dec	15	Capital maintenance and dividend law	E	0.5			4
28 Dec	13 - 15	Webinar Session 5 (Wed: 6 – 8pm) MYT	E			2	2
Week 10 2 Jan	16	Company directors	F	0.5			8
	17	Other company officers	F	0.5			
	18	Company meetings and resolutions	F	0.5			
4 Jan	16 - 18	Webinar Session 6 (Wed: 6 – 8pm) MYT	F			2	2
Week 11 9 Jan	19	Insolvency and administration	G	1			8
	20	Fraudulent and criminal behaviour	H	1			
11 Jan	19 - 20	Webinar Session 7 (Wed: 6 – 8pm) MYT	G - H			2	2

Week	Activities <i>Note: 22nd to 24th January are major Public Holidays in Malaysia. Week 12 will be a Study Break Week</i>		Estimated Time Allocation (Hours)			
			Chp. Assess.	Tests	Webinar/ Revision	Self-Learning
Week 11 14 Jan	Rev. 1	Live Revision 1 (Sat: 10am to 12pm & 1pm to 4pm) MYT			6	6
Week 13 29 Jan	Rev. 2	Live Revision 2 (Sat: 10am to 12pm & 1pm to 4pm) MYT			6	6
Week 14 4 Feb	Rev. 3	Live Revision 3 (Sat: 10am to 12pm & 1pm to 4pm) MYT			6	6
Week 15 11 Feb	STUDY WEEK: Preparation for Mock Exam					10
	Mock Exam - All Chapters: (Sat) *from 10am (your time zone)			3		6
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. The test is auto-graded with instant feedback. You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section OR ask the Tutor during the Mock Exam Review (Live) Session.					
Week 16	STUDY WEEK					10
Week 17 22 Feb	LIVE MOCK EXAM REVIEW (Wed: 6 – 8pm) MYT				2	2
Total Duration			11	6	32	146
G. Total Estimated time to complete this unit (Hours)			195			

IMPORTANT Please read

The **Study Text** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****Recorded Webinars and Revisions'** videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Text using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Recorded Webinars and Revisions' Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 3 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone and the dates are not negotiable.**

How to post questions (Assessment Support) to your tutor:

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on "Ask the Tutor" (accessed via Course > Interactive Tools > Ask the Tutor).

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.

Note: Your online account and access for this subscription expires on 12 Mac 2023.