

**Timetable: Nov 2022 to Feb 2023 Study Period**

Online content including videos, understanding checkers and chapter assessments will be made available to subscribers from **4 working days after payment is confirmed**. Each chapter assessment must be submitted **via the e-course for auto-feedback on possible answers**. All Live sessions will be recorded and uploaded for later viewings. You will be notified via emails when the recordings are ready for viewings.

Week	Areas	Topics <i>Live Sessions are conducted in Malaysian Time MYT (GMT/UTC +8)</i>	Estimated Time Allocation (Hours)			
			Chapter Assessment	Tests	Webinar/Revision	Self-Learning
Week 1 31 Oct	1 2	Financial management function Financial management environment	1			6
1 Nov	1 - 2	<b>Webinar Session 1 (Tue: 6 – 8pm MYT)</b>			2	2
Week 2 7 Nov	3	Investment appraisal	2			6
Week 3 14 Nov						6
15 Nov	3	<b>Webinar Session 2 (Tue: 6 – 8pm)</b>			2	2
Week 4 21 Nov	4	Sources of Finance	1			6
22 Nov	4	<b>Webinar Session 3 (Tue: 6 – 8pm)</b>			2	2
Week 5 28 Nov	5	Cost of Capital	1			6
29 Nov	5	<b>Webinar Session 4 (Tue: 6 – 8pm)</b>			2	2
Week 6 5 Dec	6	Capital structure theories	2			6
Week 7 12 Dec						6
13 Dec	6	<b>Webinar Session 5 (Tue: 6 – 8pm)</b>			2	2
Week 8	<b>STUDY WEEK: Preparation for Progress Test</b>					10
Week 9 31 Dec	<b>PROGRESS TEST Areas 1 to 6 (Sat): *from 10am (your time zone)</b>			3		6
Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results release in Week 11						
Week 10 2 Jan 2023	7	Business valuations	1			6
	8	Risk Management: Foreign Currency Risk Management	1			6
3 Jan	7 - 8	<b>Webinar Session 6 (Tue: 6 – 8pm)</b>			2	2
Week 11 9 Jan	9	Risk management – interest rate risk	1			6
	<b>Progress Test Results Release (The feedback will be in the form of individual comments on the graded script that are marked online). You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section (accessed via Course &gt; Interactive Tools &gt; Ask the Tutor. OR Ask the Tutor during the next webinar)</b>					2
Week 12 16 Jan	10	Working capital management	2			6
17 Jan	9 - 10	<b>Webinar Session 7 (Tue: 6 – 8pm)</b>			2	2

Week	Date	Topics	Estimated Time Allocation (Hours)			
			Chapter Assessment	Tests	Webinar/Revision	Self-Learning
Week 13 28 Jan	Rev 1	Live Revision Session 1 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 14 4 Feb	Rev 2	Live Revision Session 2 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 15 11 Feb	Rev 3	Live Revision Session 3 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 16 18 Feb	<b>STUDY WEEK</b>					10
	<b>MOCK EXAM (Sat) *from 10am (your time zone)</b>			3		6
Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results release by 25 Feb.						
Week 17	<b>STUDY WEEK</b>					10
25 Feb	<b>LIVE MOCK EXAM REVIEW (Sat: 6 – 8pm) MYT</b>				2	2
<b>Total Duration</b>			<b>12</b>	<b>6</b>	<b>34</b>	<b>144</b>
<b>G. Total estimated time to complete this unit (Hours)</b>			<b>196</b>			

**IMPORTANT Please read**

The **Study Text** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without Sunway-TES’s written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

**Self-Learning Time** includes reading time, viewing the **\*embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the **\*\*Recorded Webinars and Revisions’** videos.

**\*Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Text using the Zappar application downloaded from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course’s content. These videos are for viewings only and cannot be downloaded.

The **\*\*Recorded Webinars and Revisions’ Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

**Progress Test and Mock Exam** will be for duration of 3 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone and the dates are not negotiable.**

**How to post questions (Assessment Support) to your tutor:**

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on “Ask the Tutor” (accessed via Course > Interactive Tools > Ask the Tutor).

**For assistance, please email: [techteam\\_stescae@sunway.edu.my](mailto:techteam_stescae@sunway.edu.my). Kindly allow 1 working day for the response.** Enquiries received during weekends will be replied on the following week’s working day.

**Note: Your online account and access for this subscription expires on 12 Mac 2023.**