

Course Plan: Flexi Exam-Focused Programme

The Course Outlines correspond with the structure of the Study Guide (Content) and Workbook (Practice Questions with sample Answers) topics.

The **Study Guide** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****pre-recorded Webinar** (tutorial) videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Pre-recorded Webinar and Revision Videos** are recorded from live tutorials and the chapters' syllabus are synced to these videos. These videos can be viewed from the course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Online Mock Exam will be for duration of 4 hours. The marker's feedback will be forwarded together with the results after grading. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone.**

Note: All Webinar/Revision recordings are not downloadable and access expires on 11 December 2022.

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.

Note: All Webinar/Revision recordings are not downloadable and access expires from 11 Sep 2022.

Chapter	Topics Note: Chapters arrangement are not sequential due to teaching order of ACCA Syllabus Areas	Recommended time allocation (Hours)		
		Assessments W-book/PT/ME	Videos Duration	Self-Learning (Study Guide)
Introduction	**Pre-recorded Webinar Session 1 Bridging Topics		2	4
1 - 9	**Pre-recorded Webinar Session 2 videos (Areas A & B)		2	4
1	Qualities of Leadership	0.5	Area A	2
2	Leadership and Organisational Culture	0.5		2
3	Professionalism, Ethical Codes and the Public Interest	0.5		2
4	Agency	0.5	Area B	2
5	Stakeholder Analysis and Social Responsibility	0.5		2
6	Governance Scope and Approaches	0.5		2
7	Reporting to Stakeholders	0.5		2
8	The Board of Directors	0.5		2
9	Public Sector Governance	0.5		2
15 - 16	**Pre-recorded Webinar Session 3 videos (Area D)		2	2
15	Identification, Assessment and Measurement of Risk	0.5	Area D	2
16	Managing, Monitoring and Mitigating Risk	0.5		2
22 - 24	**Pre-recorded Webinar Session 4 videos (Area F)		2	2
22	Management and Internal Control Systems	0.5	Area F	2
23	Audit and Compliance	0.5		2

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		Assessments W-book/PT/ME	Videos Duration	Self-Learning (Study Guide)
24	Internal Control and Management Reporting	0.5		2
10 - 14	**Pre-recorded Webinar Session 5 videos (Area C)		2	4
10	Concept of Strategy	0.5	Area C	2
11	Environmental Issues	0.5		2
12	Competitive Forces	0.5		2
13	The Internal Resources, Capabilities and Competences of an Organisation	0.5		2
14	Strategic Choices	0.5		2
17 - 21	**Pre-recorded Webinar Session 6 videos (Area E)		2	4
17	Cloud and Mobile Technology	0.5	Area E	2
18	Big Data and Data Analytics	0.5		2
19	Machine Learning, AI and Robotics	0.5		2
20	E-Business: Value Chain	0.5		2
21	IT Systems Security and Control	0.5		2
25 - 29	**Pre-recorded Webinar Session 7 videos (Areas G & H)		2	4
25	Finance Function	0.5	Area G	2
26	Financial Analysis and Decision-Making Techniques	0.5		2
27	Cost and Management Accounting	0.5		2
28	Enabling Success: Organising	0.5	Area H	2
29	Enabling Success: Disruption Technologies	0.5		2
30 - 33	**Pre-recorded Webinar Session 8 videos (Area H)		2	4
30	Enabling Success: Talent Management	0.5	Area H	2
31	Enabling Success: Performance Excellence	0.5		2
32	Managing Strategic Change	0.5		2
33	Leading and Managing Projects	0.5		2
REVISION RECORDINGS 1			6	6
REVISION RECORDINGS 2			6	6
REVISION RECORDINGS 3			6	6
Mock Exam: 12 Nov 2022 (Sat), *from 10am		4		8
Tests open from *time until 12 mid-night. Each Test ends 4 hours after starting.				
Mock Exam Results Release – 21 Nov (The feedback will be in the form of individual comments on the graded script that are marked online). You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section (Course > Interactive Tools > Ask the Tutor).				2
Total Duration (Hours)		20.5	36	126
Estimated time to complete this unit (Hours)		182.5		