ACCA Strategic Business Leader (SBL): Live Revisions (L3a)

Study Plan and Activities Schedule: Aug to Nov 2022 Study Period (Dec22-L3a)

Study materials including videos, understanding checkers and chapter assessments will be made available to users at the ***start of each designated week**. Each chapter assessment must be submitted **via the e-course (LMS) for auto-feedback on possible answers**. All Webinar/Revision recordings are not downloadable and **access expires on 11 Dec 2022**.

Week	Chp.	Topics Note: Chapters arrangement are not sequential due to teaching order of ACCA Syllabus Areas	ACCA Syllb. Area	Estimated Time Allocation (Hours)				
				Chp. Practice Qn.	Syllb. Area Assess.	Tests	Video Duration	Self-Learning
Week 1 ***8 Aug**	**Intro**	**Release of Webinar 1 Video: Bridging Topics**					2	4
	1 - 9	**Release of Webinar 2 Video**	**A&B**				2	4
	1	Qualities of Leadership	A	1	2			2
	2	Leadership and Organisational Culture		1				2
	3	Professionalism, Ethical Codes and the Public Interest		1				2
Week 2 ***15 Aug**	4	Agency	B	1	2			2
	5	Stakeholder Analysis and Social Responsibility		1				2
	6	Governance Scope and Approaches		1				2
Week 3 ***22 Aug**	7	Reporting to Stakeholders	B	1	2			2
	8	The Board of Directors		1				2
	9	Public Sector Governance		1				2
Week 4 ***29 Aug**	15-16	**Release of Webinar 3 Video**	D				2	4
	15	Identification, Assessment and Measurement of Risk	D	1	2			2
	16	Managing, Monitoring and Mitigating Risk		1				2
Week 5 ***5 Sep**	22-24	**Release of Webinar 4 Video**	F				2	2
	22	Management and Internal Control Systems	F	1	2			2
	23	Audit and Compliance		1				2
	24	Internal Control and Management Reporting		1				2
Week 6 ***12 Sep**	10-12	**Release of Webinar 5 Video**	C				2	2
	10	Concept of Strategy	C	1	2			2
	11	Environmental Issues		1				2
	12	Competitive Forces		1				2
Week 7 **24 Sep**		**STUDY WEEK: Preparation for Progress Test**						10
		Progress Test: Areas A, B, D, F and C (Chp 10 -12), Sat: ***from 10am**				4		6
		Test opens from *from 10am until 12 mid-night. Each Test ends 4 hours after starting. Results release by week 9						
Week 8 ***26 Sep**	13-14 17-21	**Release of Webinar 6 Video**					2	2
	13	The Internal Resources, Capabilities and Competences of an Organisation	C	1	2			2
	14	Strategic Choices		1				2
Week 9 ***3 Oct**	17	Cloud and Mobile Technology	E	1	2			2
	18	Big Data and Data Analytics		1				2
	19	Machine Learning, AI and Robotics		1				2
	20	E-Business: Value Chain		1				2
	21	IT Systems Security and Control		1				2
		Progress Test Results Release (The feedback will be in the form of individual comments on the graded script that are marked online). You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section (Course > Interactive Tools > Ask the Tutor).						2

Week	Chp.	Topics	ACCA Syllb. Area	Estimated Time Allocation (Hours)				
				Chp. Practice Qn.	Syllb. Area Assess.	Tests	Duration	Self-Learning
Week 10 *10 Oct	25-27	**Release of Webinar 7 Video**	G				2	2
	25	Finance Function	G	1	2			2
	26	Financial Analysis and Decision-Making Techniques		1				2
	27	Cost and Management Accounting		1				2
Week 11 *17 Oct	28-29	**Release of Webinar 8 Video**	H				2	2
	28	Enabling Success: Organising	H	1	2			2
	29	Enabling Success: Disruption Technologies		1				2
Week 12 *24 Oct	30-33	**Release of Webinar 9 Video**	H				2	2
	30	Enabling Success: Talent Management	H	1	2			2
	31	Enabling Success: Performance Excellence		1				2
	32	Managing Strategic Change		1				2
	33	Leading and Managing Projects		1				2
2 Nov	Rev 1	**Live Revision Session 1: Wed (6pm to 9pm)**					3	6
3 Nov	Rev 2	**Live Revision Session 2: Thu (6pm to 9pm)**					3	6
9 Nov	Rev 3	**Live Revision Session 3: Wed (6pm to 9pm)**					3	6
10 Nov	Rev 4	**Live Revision Session 4: Thu (6pm to 9pm)**					3	6
16 Nov	Rev 5	**Live Revision Session 5: Wed (6pm to 9pm)**					3	6
17 Nov	Rev 6	**Live Revision Session 6: Thu (6pm to 9pm)**					3	6
19 Nov		**Mock Exam: Test on all areas (Sat: *from 10am)**				4		10
		Test opens from *from 10am until 12 mid-night. Each Test ends 4 hours after starting. Results release in week 16.						
24 Nov		**Live Mock Exam Review (Thu: 6.30 – 8.30pm). Session will be recorded for those who missed the review.**					2	2
		Total Duration		33	24	8	38	156
		G. Total Estimated time to complete this unit (Hours)		259				

IMPORTANT Please read

The **Study Guide** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the *embedded videos, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****pre-recorded Webinar** (tutorial) videos.

*Embedded videos are conceptual or introductory videos with voice-overs. Registered users can access the videos by scanning the AR codes on the Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Pre-recorded Webinar and Revision Videos** are recorded from live tutorials and the chapters' syllabus are synced to these videos. These videos can be viewed from the course but not downloadable for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 4 hours each. Kindly note that each of the assessment is a timed test and only one attempt is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone**.

How to post questions (Assessment Support) to your tutor:
You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on "Ask the Tutor" (accessed via Course > Interactive Tools > Ask the Tutor).
For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.