

Session Plan and Study Schedule: Aug to Nov 2022 Study Period (Dec22-L2)

Weekly study materials including videos, understanding checkers and chapter assessments will be made available to users at the *start of each week. Webinar Sessions are scheduled from 6 – 8.00pm (Malaysian Time).

Week	Areas	Topics Live Sessions are conducted in Malaysian Time MYT (GMT/UTC +8)	Estimated Time Allocation (Hours)			
			Chapter Assessment	Tests	Webinar/ Revision	Self-Learning
Week 1 *8 Aug	1 2	Financial management function Financial management environment	1			6
9 Aug	1 - 2	Webinar Session 1 (Tue: 6 – 8pm MYT)			2	2
Week 2 *15 Aug	3	Investment appraisal	2			6
Week 3 *22 Aug						6
23 Aug	3	Webinar Session 2 (Tue: 6 – 8pm)			2	2
Week 4 *29 Aug	4	Sources of Finance	1			6
30 Aug	4	Webinar Session 3 (Tue: 6 – 8pm)			2	2
Week 5 *5 Sep	5	Cost of Capital	1			6
6 Sep	5	Webinar Session 4 (Tue: 6 – 8pm)			2	2
Week 6 *12 Sep	6	Capital structure theories	2			6
Week 7 *19 Sep						6
20 Sep	6	Webinar Session 5 (Tue: 6 – 8pm)			2	2
Week 8 1 Oct	STUDY WEEK: Preparation for Progress Test					10
	PROGRESS TEST Areas 1 to 6 (Sat): *from 10am			3		6
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results release in Week 10					
Week 9 *3 Oct	7	Business valuations	1			6
	8	Risk Management: Foreign Currency Risk Management	1			6
4 Oct	7 - 8	Webinar Session 6 (Tue: 6 – 8pm)			2	2
Week 10 *10 Oct	9	Risk management – interest rate risk	1			6
	Progress Test Results Release (The feedback will be in the form of individual comments on the graded script that are marked online). You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section (accessed via Course > Interactive Tools > Ask the Tutor. OR Ask the Tutor during the next webinar					2
Week 11 *17 Oct	10	Working capital management	2			6
18 Oct	9 - 10	Webinar Session 7 (Tue: 6 – 8pm)			2	2

Week	Date	Topics	Estimated Time Allocation (Hours)			
			Chapter Assessment	Tests	Webinar/Revision	Self-Learning
Week 11 22 Oct	Rev 1	Live Revision Session 1 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 12 29 Oct	Rev 2	Live Revision Session 2 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 13	STUDY BREAK					
Week 14 12 Nov	Rev 3	Live Revision Session 3 (Sat: 9am to 12pm & 1pm to 4pm)			6	6
Week 15 19 Nov	STUDY WEEK					10
	MOCK EXAM (Sat) *from 10am			3		6
		Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results release by 26 Nov.				
Week 16	STUDY WEEK					10
26 Nov	MOCK EXAM REVIEW (Sat: 6 – 8pm)				2	2
Total Duration			12	6	34	144
G. Total estimated time to complete this unit (Hours)			196			

IMPORTANT Please read

The **Study Guide** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission. **You are prohibited to extract, distribute, resell course materials/videos/assessment items or provide access to any other party.**

Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the ****Recorded Webinars and Revisions'** videos.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Recorded Webinars and Revisions' Videos** are recorded from the live sessions. These videos can be viewed from the system/course but **not downloadable** for off-line viewings. **Use of streaming firewall bypass features on any video or interactive media content that are Intellectual Properties of Sunway-TES is strictly prohibited and legal action can be taken against you for infringement of IP.**

Progress Test and Mock Exam will be for duration of 3 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. **You cannot do the tests on your handphone.**

How to post questions (Assessment Support) to your tutor:

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on "Ask the Tutor" (accessed via Course > Interactive Tools > Ask the Tutor).

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response. Enquiries received during weekends will be replied on the following week's working day.

Note: All Webinar/Revision recordings are not downloadable and access to the content expires on 11 Dec 2022.