

Study Plan and Activities Schedule: Aug to Nov 2022 Study Period (Dec22-P1a)

Weekly study materials including understanding checkers and chapter assessments will be made available to users at the **\*start of the designated week**. Each chapter assessment must be submitted **via the e-course (LMS) for auto-feedback on possible answers**. All Webinar/Revision recordings are not downloadable and **access expires on 11 Dec 2022**.

Week	Chp.	Topics	Estimated Time Allocation (Hours)			
			Chapter Assess.	Tests	Video Duration	G. Self-Learning
Week 1 *11 Jul	1 - 3	<b>Pre-Recorded Webinar Session 1</b>			2	2
	1	The Context and Purpose of Financial Reporting	0.5			8
	2	The Qualitative Characteristics Of Financial Information	0.5			
	3	The Use of Double-Entry and Accounting System	0.5			
Week 2 *18 Jul	4 - 7	<b>Pre-Recorded Webinar Session 2</b>			2	2
	4	Trial Balance	0.5			8
	5	Sales and Purchases	0.5			
Week 3 *25 Jul	6	Control Account and Reconciliation	0.5			8
	7	Cash	0.5			
Week 4 *1 Aug	8 - 11	<b>Pre-Recorded Webinar Session 3</b>			2	2
	8	Bank Reconciliation	0.5			8
	9	Correction of Errors and Suspense Account	0.5			
	10	Inventory	0.5			
Week 5 *8 Aug	11	Tangible Non-Current Assets and Depreciation	1.0			8
Week 6 *15 Aug	12 - 13	<b>Pre-Recorded Webinar Session 4</b>			2	2
	12	Intangible Non-Current Asset and Amortisation	0.5			8
Week 7 *22 Aug	13	Accruals and Prepayments	0.5			
Week 8	<b>Study Week: Preparation for Progress Test</b>					8
Week 9 10 Sep	<b>Progress Test: Chapters 1 - 13 (Sat) *from 10am until 12 mid-night.</b>			2		5
	Tests open from *time until 12 mid-night. Each Test ends 2 hours after starting. <b>The test is auto-graded with instant feedback. You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section.</b>					
Week 10 *12 Sep	14 - 17	<b>Pre-Recorded Webinar Session 5</b>			2	2
	14	Irrecoverable Debt and Allowances	0.5			8
	15	Incomplete Records	0.5			
	16	Provisions and Contingencies	0.5			
Week 11 *19 Sep	17	Capital Structure and Finance Costs	1.0			8
Week 12 *26 Sep	18 - 21	<b>Pre-Recorded Webinar Session 6</b>			2	2
	18	Limited Liability Company Financial Statements	0.5			8
	19	Disclosure Notes	0.5			
Week 13 *3 Oct	20	Events After the Reporting Period	0.5			8
	21	Statement of Cash Flows	0.5			

Week	Chp.	Topics	Estimated Time Allocation (Hours)			
			Chapter Assess.	Tests	Video Duration	G. Self-Learning
Week 14 *10 Oct	22 - 24	<b>Pre-Recorded Webinar Session 7</b>			2	2
	22	Group	0.5			8
	23	Associates	0.5			
	24	Ratio Analysis (Interpretation of Fin. Statements)	0.5			
Week 15	Rev. 1	<b>All the Revision Videos will be deployed from Week 11 (each video is 6-hour long)</b>  <b>Manage your Self-Revision and Practice Questions using the Revision Kit</b>			6	6
Week 16	Rev. 2				6	6
Week 17	Rev. 3				6	6
Week 18	<b>STUDY WEEK</b>					<b>10</b>
Week 19 19 Nov	<b>Mock Exam - All chapters (Sat) *from 10am</b>			2		<b>10</b>
	Mock Exam opens from *time until 12 mid-night. Each Test ends 2 hours after starting. <b>The test is auto-graded with instant feedback. You can post questions on the course to the tutor regarding the test at the "Ask the Tutor" section.</b>					
Week 20	<b>STUDY WEEK</b>					<b>10</b>
<b>Total Duration</b>			<b>13</b>	<b>4</b>	<b>32</b>	<b>163</b>
<b>G. Total estimated time to complete this unit (Hours)</b>			<b>212</b>			

**IMPORTANT Please read**

The **Study Guide** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES’s written permission.

**Self-Learning Time** includes reading time, viewing the **\*embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the **\*\*pre-recorded Webinar** (tutorial) videos.

**\*Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course’s content. These videos are for viewings only and cannot be downloaded.

The **\*\*Pre-recorded Webinar Videos** are recorded from live tutorials and the chapters’ syllabus are synced to these videos. These videos can be viewed from the course but **not downloadable** for off-line viewings.

**Pre-recorded Revision Videos** can be viewed from the system but **not downloadable** for off-line viewings.

**Progress Test and Mock Exam** will be for duration of 2 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. You cannot do the tests on your handphone. **The tests are auto-graded and you can view your submissions with the feedbacks on the best answer in the Grade Centre (in the course)**

**How to post questions (Assessment Support) to your tutor:**

You will be assigned a tutor who will assist you on queries on the Chapter Assessments/Progress Test and Mock Exam. You can post questions on “Ask the Tutor” (accessed via Course > Interactive Tools > Ask the Tutor).

**For assistance, please email: [techteam\\_stescae@sunway.edu.my](mailto:techteam_stescae@sunway.edu.my). Kindly allow 1 working day for the response.** Enquiries received during weekends will be replied on the following week’s working day.