

Study Plan and Activities Schedule

Study materials including videos, understanding checkers and chapter assessments will be made available to users at the *start of each designated week.

Week	Chp.	Topics	Estimated Time Allocation (Hours)			
			Chapter Assess.	Tests	Videos duration	G. Self-Learning
Week 1 *7 Feb	1-6	Release of Webinar Session 1 videos			2	2
	1	Introduction to the UK tax system	0.5			2
	2	Computing taxable income and the income tax liability	0.5			2
	3	Employment income	0.5			2
Week 2 *14 Feb	4	Taxable and exempt benefits, the PAYE system	0.5			2
	5	Pensions	0.5			2
	6	Property income	0.5			2
Week 3 *21 Feb	7-10	Release of Webinar Session 2 videos			2	2
	7	Computing trading income	0.5			2
	8	Capital allowances	0.5			2
Week 4 *28 Feb	9	Assessable trading income	0.5			2
	10	Trading losses	0.5			2
Week 5 *7 Mar	11-14	Release of Webinar Session 3 videos			2	2
	11	Partnerships and limited liability partnerships	0.5			2
	12	National insurance contributions	0.5			2
Week 6 *14 Mar	13	Computing chargeable gains	0.5			2
	14	Gains and losses on the disposal of movable and immovable property	0.5			2
Week 7	STUDY WEEK: Preparation for Progress Test					6
26 Mar	Progress Test: Chapters 1-14 (Sat) *from 10 am			3		6
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting.					
Week 9 *28 Mar	Pre-recorded Revision Videos deployed from Week 8				18	18
	15-17	Release of Webinar Session 4 videos			2	2
	15	Business reliefs	0.5			2
	16	Shares and securities	0.5			2
Week 10 *11 Apr	17	Self-assessment and payment of tax by individuals	0.5			2
Week 11 *18 Apr	18-19	Release of Webinar Session 5 videos			2	2
	18	Inheritance tax: scope and transfer of value	0.5			2
	19	Computing taxable total profits and the corporation tax liability	1			3
Week 12 *25 Apr	20-22	Release of Webinar Session 6 videos			2	2
	20	Chargeable gains for companies	0.5			2
	21	Corporate Losses	0.5			2
	22	Groups	0.5			2

Week	Chp.	Topics	Estimated Time Allocation (Hours)			
			Chapter Assess.	Tests	Videos duration	G. Self-Learning
Week 13 *2 May	23-25	Release of Webinar Session 7 videos			2	2
	23	Self-assessment and payment of tax by companies	0.5			2
	24	Introduction to VAT	0.5			2
	25	Further aspects of VAT	0.5			2
Week 14	STUDY WEEK					10
14 May	Mock Exam (Sat) *from 10 am			3		10
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting.					
Week 16 23 May	Mock Exam Results Release (The feedback will be in the form of individual comments on the graded script that are marked online)					2
Total Duration			13	6	32	117
G. Total estimated time to complete this unit (Hours)			168			

IMPORTANT Please read

The **Study Guide** can be downloaded from the course site for printing. You are prohibited to reproduce copies for non-registered users or distribute soft or printed copies without SunwayTES's written permission.

Guided Self-Learning Time includes reading time, viewing the ***embedded videos**, attempting the understanding checkers (Embedded Assessments) with auto-graded feedback, and reviewing the **recorded webinars and revision videos**.

***Embedded videos are conceptual or introductory videos with voice-overs.** Registered users can access the videos by scanning the AR codes on the printed Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access and play the same videos embedded in the online course's content. These videos are for viewings only and cannot be downloaded.

The ****Pre-recorded Webinar Videos** are recorded from live tutorials and the chapters' syllabus are synced to these videos. These videos can be viewed from the course but **not downloadable** for off-line viewings.

Recorded Revision Videos can be viewed from the system but **not downloadable** for off-line viewings.

Progress Test and Mock Exam will be for duration of 3 hours each. Kindly note that each of the assessment is a **timed test** and only **one attempt** is allowed. Once you have started the test, you are required to complete it within the time limit. Make sure that you have a stable internet connection and a laptop or PC. You cannot do the tests on your handphone.

Note: All Webinar/Revision recordings are not downloadable and access expires on **11 June 2022**.

For assistance, please email: techteam_stescae@sunway.edu.my. **Kindly allow 1 working day for the response.** Enquiries received during weekends will be replied on the following week's working day