

Session Plan and Study Schedule

Weekly study materials including videos, understanding checkers and chapter assessments will be made available to users at the *start of each week. Webinars will be conducted in the evenings from 6pm (Malaysian Time). Learners are advised to complete each Syllabus Area before moving on to the next.

Week	Chp.	Topics	ACCA Syllb. Area	Estimated Time Allocation (Hours)				
				Chp. Assess.	Syllb. Area Assess.	Tests	Webinar/ F2F	Self-Learning
Week 1 *14 Sept	1	Qualities of Leadership	A	1	2			3
	2	Leadership and Organisational Culture		1				3
	3	Professionalism, Ethical Codes and the Public Interest		1				3
19 Sept	WEBINAR 1 - Bridging Topics (19 Sept, Sat: 6 – 8pm)						2	2
Week 2 *21 Sept	4	Agency	B	1	2			3
	5	Stakeholder Analysis and Social Responsibility		1				3
	6	Governance Scope and Approaches		1				3
	7	Reporting to Stakeholders		1				3
26 Sept	WEBINAR 2 (26 Sept, Sat: 6 – 8pm)					2	2	
Week 3 *28 Sept	8	The Board of Directors	B	1	2			5
	9	Public Sector Governance		1				5
Week 4 *5 Oct	15	Identification, Assessment and Measurement of Risk	D	1	2			8
Week 5 *12 Oct	16	Managing, Monitoring and Mitigating Risk		1				8
17 Oct	WEBINAR 3 (17 Oct, Sat: 6 – 8pm)						2	2
Week 6 *19 Oct	21	Management and Internal Control Systems	F	1	2			3
	22	Audit and Compliance		1				3
	23	Internal Control and Management Reporting		1				3
24 Oct	WEBINAR 4 (24 Oct, Sat: 6 – 8pm)						2	1
Week 7 *26 Oct	10	Concept of Strategy	C	1	2			3
	11	Environmental Issues		1				3
	12	Competitive Forces		1				3
	13	The Internal Resources, Capabilities and Competences of an Organisation		1	2			4
	14	Strategic Choices		1				4
31 Oct	WEBINAR 5 (31 Oct, Sat: 6 – 8pm)						2	2
1 Nov	PROGRESS TEST (1 Nov 2020, Sun) *from 10am					4		8
	Tests open from *time until 12 mid-night. Each Test ends 4 hours after starting. Results released 1 day before Webinar 6							
Week 8 *2 Nov	17	Cloud and Mobile Technology	E	1	2			3
	18	Big Data and Data Analytics		1				3
	19	E-Business: Value Chain		1				3
	20	IT Systems Security and Control		1				3
7 Nov	WEBINAR 6 (7 Nov, Sat: 6 – 8pm)						2	2
Week 9 *9 Nov	24	Finance Function	G	1	2			4
	25	Financial Analysis and Decision-Making Techniques		1				4
	26	Cost and Management Accounting		1				4
14 Nov	WEBINAR 7 (14 Nov, Sat: 6 – 8pm)						2	2
Week 10 *16 Nov	27	Enabling Success: Organising	H	1	2			4
	28	Enabling Success: Disruption Technologies		1				4
	29	Enabling Success: Talent Management		1				4

ACCA Strategic Business Leader (SBL) Global

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Week 11 *23 Nov	30	Enabling Success: Performance Excellence	H	1	2			4
	31	Managing Strategic Change		1			4	
	32	Innovation and Change Management		1			4	
	33	Leading and Managing Projects		2			4	
28 Nov	WEBINAR 8 (28 Nov, Sat: 6 – 8pm)						2	2
29 Nov	MOCK EXAM: 29 Nov 2020, Sun *from 10am					4		10
	Tests open from *time until 12 mid-night. Each Test ends 4 hours after starting. Results released 1 day before Webinar 9							
Week 12 *30 Nov	Study Week							11
	Rev 1	Release of Revision Videos/ Live Revision Session 1: TBA					6	3
	Rev 2	Release of Revision Videos/ Live Revision Session 2: TBA					6	3
	Rev 3	Release of Revision Videos/ Live Revision Session 3: TBA					6	3
5 Dec	WEBINAR 9 (5 Dec, Sat: 6 – 8pm)						2	2
Total Duration				34	22	8	36	180
G. Total notional hours				280				

Notional hours: represent the average time it will take a normal learner to complete a unit of learning

ACCA Final Exam Date for SBL is 8 Dec 2020

Note: IMPORTANT Please read

Self-Learning Time includes reading time, viewing the embedded videos, attempting the understanding checkers and revising chapters that are deployed on a weekly schedule.

Chapter Assessments are deployed at the end of each Chapter and are auto graded.

Progress Test and Mock Exam will be for duration of 3 hours each. The marker's report will be forwarded together with the results after 7 days of the tests.

Recorded Revision Videos can be viewed from the system but **not downloadable** for off-line viewings. The videos will be available 3 days after the live sessions and accessible until the December 2020 exams. For those deferring the ACCA Exam in Dec 2020, you will need to request for extension of the access to the videos (**only extendable until March 2021**).

Study Guide can be downloaded for printing.

Embedded videos, learners can access the videos by scanning the AR codes on the printed Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access the same videos embedded in the online course topics.

User ID and Access Codes will be forwarded to learners 3 days before sessions commence via emails from SunwayTES together with instructions on how to access the eLearning System

Manuals on how to navigate the eLearning course site are available when you log in.

Please take note that the **online content for Chapters** are released based on weekly schedules. Learners are also required to complete the topics progressively. The content is programmed to be released adaptively, that is after each topic has been activated. The topics cannot be accessed randomly. **Candidates are advised to attempt all the Chapter Assessments.** Kindly note that the Chapter assessments are **timed assessments** and only **one attempt** is allowed. Once you have clicked to start the Chapter Assessment, you are required to complete it within the time limit.

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response.