

Session Plan and Study Schedule

Weekly study materials including videos, understanding checkers and chapter assessments will be made available to users at the *start of each week. Each chapter assessment has to be submitted before the next weekly materials can be automatically released. Webinar Sessions are scheduled from 6 – 8pm (Malaysian Time).

Week	Chp.	Topics	ACCA Syllb. Area	Estimated Time Allocation (Hours)			
				Chp. Assess.	Tests	Webinar /F2F	Self-Learning
Week 1 *14 Sept	1	Managing Information	A	0.5			10
	2	Source of Information	A	0.5			
	3	Information Systems and Data Analysis	A	0.5			
Week 2 *21 Sept	4	Activity Based Costing	B	0.5			10
	5	Target Costing	B	0.5			
	6	Life-cycle Costing	B	0.5			
Week 3 *28 Sept	7	Throughput Accounting	B	0.5			10
	8	Environmental Accounting	B	0.5			
28 Sept	1 - 8	Webinar Session 1 (28 Sept, Mon: 6 – 8pm)				2	
Week 4 *5 Oct	9	Cost Volume Profit Analysis	C	0.5			10
	10	Limiting Factors	C	0.5			
Week 5 *12 Oct	11	Pricing Decisions	C	0.5			10
	12	Relevant Cost Analysis & Make-or-Buy Decisions	C	0.5			
	13	Dealing with Risks and Uncertainty in Decisions	C	0.5			
12 Oct	9-13	Webinar Session 2 (12 Oct, Mon: 6 – 8pm)				2	
18 Oct	Progress Test: 18 Oct 2020, Sun *from 10am				3		6
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results released 2 days before Webinar 3						
Week 6 *19 Oct	14	Budgeting Systems and Types of Budget	D	0.5			10
	15	Quantitative analysis in budgeting	D	0.5			
Week 7 *26 Oct	16	Standard Costing	D	0.5			10
	17	Mix and Yield Variances	D	0.5			
Week 8 *2 Nov	18	Planning and Operational Variances	D	0.5			10
	19	Performance Analysis	D	0.5			
2 Nov	14-19	Webinar Session 3 & PT Review (2 Nov, Sat: 6 – 8pm)				2	
Week 9 *9 Nov	20	Performance Analysis in Private Sector Org.	E	0.5			10
	21	Divisional performance and transfer pricing	E	0.5			
Week 10 *16 Nov	22	Performance analysis in non-for-profit organisations and the public sector	E	0.5			10
Week 11 *23 Nov	23	External considerations and behavioral aspects	E	0.5			10
	23 Nov	20-23	Webinar Session 4 (23 Nov, Mon: 6 – 8pm)				
29 Nov	Mock Exam: 29 Nov 2020, Sun *from 10am				3		10
	Tests open from *time until 12 mid-night. Each Test ends 3 hours after starting. Results released 2 days before Webinar 5						
Week 12 *30 Nov	Study Week						10
	Rev 1	Live Revision Session 1: 30 Nov, Mon				6	
	Rev 2	Live Revision Session 2: TBA				6	
	Rev 2	Live Revision Session 3: TBA				6	
8 Dec	1-23	Webinar Session 5 & ME Review (8 Dec, Tue: 6 – 8pm)				2	
Total Duration				11.5	6	28	136
G. Total Estimated time to complete this unit (Hours)				181.5			

Note: IMPORTANT Please read

Self-Learning Time includes reading time, viewing the embedded videos, attempting the understanding checkers and revising chapters that are deployed on a weekly schedule.

Chapter Assessments are deployed at the end of each Chapter and are auto graded.

Progress Test and Mock Exam will be for duration of 3 hours each. The marker's report will be forwarded together with the results after 7 days of the tests.

Recorded Revision Videos can be viewed from the system but **not downloadable** for off-line viewings. The videos will be available 3 days after the live sessions and accessible until the December 2020 exams. For those deferring the ACCA Exam in Dec 2020, you will need to request for extension of the access to the videos (**only extendable until March 2021**).

Study Guide can be downloaded for printing.

Embedded videos, learners can access the videos by scanning the AR codes on the printed Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access the same videos embedded in the online course topics.

User ID and Access Codes will be forwarded to learners 3 days before sessions commence via emails from SunwayTES together with instructions on how to access the eLearning System

Manuals on how to navigate the eLearning course site are available when you log in.

Please take note that the **online content for Chapters** are released based on weekly schedules. Learners are also required to complete the topics progressively. The content is programmed to be released adaptively, that is after each topic has been activated. The topics cannot be accessed randomly. *Candidates are advised to attempt all the Chapter Assessments.* Kindly note that the Chapter assessments are **timed assessments** and only **one attempt** is allowed. Once you have clicked to start the Chapter Assessment, you are required to complete it within the time limit.

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response.