

**Session Plan and Study Schedule**

Weekly study materials including videos, understanding checkers and chapter assessments will be made available to users at the \*start of each week. Each chapter assessment has to be submitted before the next weekly materials can be automatically released. Webinar Sessions are scheduled from 6 – 7.30pm (Malaysian Time).

Week	Chp.	Topics	Estimated Time Allocation (Hours)			
			Chapter Assess.	Tests	Webinar/ Revision	Self-Learning
Week 1 *1 Jun	1	Introduction to the UK tax system	0.5			10
	2	Computing taxable income and the income tax liability	0.5			
	3	Employment income	0.5			
	4	Taxable and exempt benefits, the PAYE system	0.5			
Week 2 *8 Jun	5	Pensions	0.5			10
	6	Property income	0.5			
	7	Computing trading income	0.5			
	8	Capital allowances	0.5			
	1 - 8	<b>Webinar Session 1 (10 Jun: 6 – 7.30pm)</b>			1.5	
Week 3 *15 Jun	9	Assessable trading income	0.5			10
	10	Trading losses	0.5			
Week 4 *22 Jun	11	Partnerships and limited liability partnerships	0.5			10
	12	National insurance contributions	0.5			
	9 - 12	<b>Webinar Session 2 (24 Jun: 6 – 7.30pm)</b>			1.5	
Week 5 *29 Jun	13	Computing chargeable gains	0.5			10
	14	Gains and losses on the disposal of movable and immovable property	0.5			
Week 6 *6 Jul	15	Business reliefs	0.5			10
	16	Shares and securities	0.5			
	13-16	<b>Webinar Session 3 (8 Jul: 6 – 7.30pm)</b>			1.5	
<b>Progress Test: Chapters 1 - 16 (Sat 11 Jul 2020) *from 10am</b>				3		5
Tests open from *time until 12 mid-night. Each Test ends 2 hours after starting. Results released 2 days before Webinar 4						
Week 7 *13 Jul	17	Self-assessment and payment of tax by individuals	0.5			10
Week 8 *20 Jul	18	Inheritance tax: scope and transfer of value	0.5			10
	17-18	<b>Webinar Session 4 &amp; PT Review (22 Jul: 6 – 7.30pm)</b>			1.5	
Week 9 *27 Jul	19	Computing taxable total profits and the corporation tax liability	1			10
	20	Chargeable gains for companies	0.5			
Week 10 *3 Aug	21	Losses	0.5			10
	22	Groups	0.5			
Week 11 *10 Aug	23	Self-assessment and payment of tax by companies	0.5			10
	24	Introduction to VAT	0.5			
	25	Further aspects of VAT	0.5			
	19-25	<b>Webinar Session 5 (12 Aug: 6 - 7.30pm)</b>			1.5	
Week 12 *17 Aug	<b>Study Week</b>					10
	<b>Mock Exam: Sat 22 Aug 2020 *from 10am</b>			3		10
	Tests open from *time until 12 mid-night. Each Test ends 2 hours after starting. Results released 2 days before Webinar 6					
Week 13 24 Aug	<b>Revision (3 x 6 hours) Dates to be arranged within Week 12 or 13</b>				18	
	1-25	<b>Webinar Session 6 &amp; ME Review (26 Aug: 6 – 7.30pm)</b>			1.5	
<b>Total Duration</b>			<b>13</b>	<b>6</b>	<b>27</b>	<b>135</b>
<b>G. Total estimated time to complete this unit (Hours)</b>			<b>181</b>			

## Note:

**Self-Learning Time** includes reading time, viewing the embedded videos, attempting the understanding checkers and revising chapters that are deployed on a weekly schedule.

**Chapter Assessments** are deployed at the end of each Chapter and are auto graded.

**Progress Test and Mock Exam** will be for duration of 3 hours each. The marker's report will be forwarded together with the results after 7 days of the tests.

**Pre-recorded Revision Videos** can be viewed from the system but not downloadable for off-line viewings. The videos will be available from the first day of Week 13 until the Sept exams.

**Study Guide** can be downloaded for printing.

**Embedded videos**, learners can access the videos by scanning the AR codes on the printed Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access the same videos embedded in the online course topics.

**User ID and Access Codes** will be forwarded to learners 3 days before sessions commence via emails from SunwayTES together with instructions on how to access the eLearning System

**Manuals** on how to navigate the eLearning course site are available when you log in.

Please take note that the **online content for Chapters** are released based on weekly schedules. Learners are also required to complete the topics progressively. The content are programmed to be released adaptively, that is after each topic has been activated. The topics cannot be accessed randomly.

**For assistance, please email: [techteam\\_stescae@sunway.edu.my](mailto:techteam_stescae@sunway.edu.my). Kindly allow 1 working day for the response.**