

Session Plan and Study Schedule

Weekly study materials including videos, understanding checkers and chapter assessments will be made available to users at the *start of each week. Each chapter assessment has to be submitted before the next weekly materials can be automatically released. Webinar Sessions are scheduled from 6 – 7.30pm (Malaysian Time).

Week	Areas	Topics	Estimated Time Allocation (Hours)			
			Syllb. Area Assess.	Tests	Webinar/ Revision	Self-Learning
Week 1 *1 Jun	1	Financial management function	1			10
Week 2 *8 Jun	2	Financial management environment	1			10
	1 - 2	Webinar Session 1 (13 Jun: 6 – 7.30pm)			1.5	
Week 3 *15 Jun	3	Investment appraisal	1			10
Week 4 *22 Jun	4	Sources of Finance	1			
	3 - 4	Webinar Session 2 (27 Jun: 6 – 7.30pm)			1.5	
Week 5 *29 Jun	5	Cost of Capital	1			10
Week 6 *6 Jul	6	Capital structure theories	1			10
	5 - 6	Webinar Session 3 (11 Jul: 6 – 7.30pm)			1.5	
Week 7 *13 Jul	7	Business valuations	1			10
	Progress Test: Chapters 1 - 6 (Sat 18 Jul 2020) *from 10am			3		5
	Tests open from *time until 12 mid-night. Each Test ends 2 hours after starting. Results released 2 days before Webinar 4					
Week 8 *20 Jul	8	Business valuations	1			10
	7 - 8	Webinar Session 4 & PT Review (25 Jul: 6 – 7.30pm)			1.5	
Week 9 *27 Jul	9	Risk management – interest rate risk	1			10
Week 10 *3 Aug	10	Working capital management	1			10
	9 - 10	Webinar Session 5 (14 Aug: 6 - 7.30pm)			1.5	
Week 11 *10 Aug	Mock Exam: Sat 15 Aug 2020 *from 10am			3		10
	Tests open from *time until 12 mid-night. Each Test ends 2 hours after starting. Results released 2 days before Webinar 6					
Week 12 *17 Aug	Revision (3 x 6 hours) Dates to be arranged within Week 12 or 13				18	
	1 - 10	Webinar Session 6 & ME Review (22 Aug: 6 – 7.30pm)			1.5	10
Week 13 24 Aug	Study Week					10
	Total Duration		10	6	27	135
	G. Total estimated time to complete this unit (Hours)			178		

Note:

Self-Learning Time includes reading time, viewing the embedded videos, attempting the understanding checkers and revising chapters that are deployed on a weekly schedule.

Chapter Assessments are deployed at the end of each Chapter and are auto graded.

Progress Test and Mock Exam will be for duration of 3 hours each. The marker's report will be forwarded together with the results after 7 days of the tests.

Pre-recorded Revision Videos can be viewed from the system but not downloadable for off-line viewings. The videos will be available from the first day of Week 13 until the Sept exams.

Study Guide can be downloaded for printing.

Embedded videos, learners can access the videos by scanning the AR codes on the printed Study Guides using the Zappar application from the Play Store (Android phones) or the App-Store (Apple Phones). You can also access the same videos embedded in the online course topics.

User ID and Access Codes will be forwarded to learners 3 days before sessions commence via emails from SunwayTES together with instructions on how to access the eLearning System

Manuals on how to navigate the eLearning course site are available when you log in.

Please take note that the **online content for Chapters** are released based on weekly schedules. Learners are also required to complete the topics progressively. The content are programmed to be released adaptively, that is after each topic has been activated. The topics cannot be accessed randomly.

For assistance, please email: techteam_stescae@sunway.edu.my. Kindly allow 1 working day for the response.